

GSA AWARDED TERMS AND CONDITIONS

OLYMPIA BUSINESS SYSTEMS, INC.

1. (a): Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).
SEE AWARDED GSA PRICING FOR INFORMATION ON SIN 75-200: SHREDDING, DISINTEGRATOR, AND INDUSTRIAL MACHINES

(b): Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

SIN	DESCRIPTION	UNIT PRICE
75-200	PB1, CASE SHRED BAGS (100 CT)	\$22.00

(c): If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.
NOT APPLICABLE

2. Maximum Order.
\$150,000.00

3. Minimum Order.
\$25.00

4. Geographic Coverage (delivery area).
THE 48 CONTIGUOUS STATES AND THE DISTRICT OF COLUMBIA

5. Point(s) of production (city, county, and State, or foreign country)
WABASH, IN. (WABASH COUNTY), UNITED STATES, AND/OR GERMANY

6. Discount from list prices or statement of net price.
NET GSA PRICING IS LISTED IN THE ATTACHED AWARDED GSA PRICING

7. Quantity discounts.
QUANTITY DISCOUNT MAY APPLY. PLEASE CONTACT OLYMPIA AT 800-225-5644, OPTION 4 FOR MORE DETAILS.

8. Prompt payment terms.
2% NET 20 DAYS (EXCLUDES CREDIT CARD ORDERS AND DISCOUNTED ORDERS)

9. (a): Notification that Government purchase cards are accepted at or below the micro-purchase threshold.
YES. GOVERNMENT PURCHASE CARDS ARE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD

(b): Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.
YES. GOVERNMENT PURCHASE CARDS ARE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD

10. Foreign Items (list items by country of origin):
THE FOLLOWING ITEMS ARE MADE IN GERMANY - 1500.6, 1500.2C, 1500.4C, 1500.8CD, 14.52C, 1600.6, 1600.2C, 1600.4C, 1702.4C, 1440.4C, MULTIMEDIA, 1400.1C, 1600.1C, 1300.1C, 1650.1C, 1702.1C - ALL OTHER ITEMS ARE MADE IN THE UNITED STATES

11. (a): Time of delivery (Contractor insert number of days)
1-30 DAYS ARO, EXCLUDING SPECIAL ORDER ITEMS.

(b): Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list" under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery.
EXPEDITED DELIVERY TIME IS NEGOTIATED BETWEEN CONTRACTOR AND ORDERING AGENCY

(c): Overnight / 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery.
EXPEDITED DELIVERY TIME IS NEGOTIATED BETWEEN CONTRACTOR AND ORDERING AGENCY

(d): Urgent requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to affect a faster delivery.
EXPEDITED DELIVERY TIME IS NEGOTIATED BETWEEN CONTRACTOR AND ORDERING AGENCY

12. FOB point(s).
Destination (WHEN DELIVERIES ARE MADE TO ALASKA, HAWAII, AND PUERTO RICO, DELIVERY WILL BE FOB INLAND CARRIER TO THE POINT OF EXPORTATION WITHIN THE 48 CONTIGUOUS STATES).

13. (a): *Ordering Address(es)*.
DIRECT ORDERS: OLYMPIA BUSINESS SYSTEMS, INC., 251 WEDCOR AVENUE • WABASH, IN. 46992.
ORDERS THROUGH APPROVED DEALERS: OLYMPIA BUSINESS SYSTEMS, INC. C/O (INSERT DEALER NAME), 251 WEDCOR AVE., WABASH, IN. 46992
- (b): *Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.4053.*
14. *Payment Address(es)*.
OLYMPIA BUSINESS SYSTEMS, INC., P.O. BOX 663646 • INDIANAPOLIS, IN 46266
15. *Warranty Provision*.
OLYMPIA BUSINESS SYSTEMS, INC. WARRANTS ALL COMMERCIAL PAPER SHREDDERS TO BE FREE OF DEFECT IN MATERIAL AND WORKMANSHIP UNDER NORMAL USE. HIGH SECURITY SHREDDERS INCLUDE A ONE (1) YEAR WARRANTY ON PARTS AND LABOR AND ONE (1) YEAR ON THE CUTTING CYLINDER. ALL OTHER MODELS INCLUDE A THREE (3) YEAR WARRANTY ON PARTS AND LABOR AND A LIMITED LIFETIME WARRANTY ON THE CUTTING CYLINDERS. THIS WARRANTY APPLIES TO CURRENT MODELS ONLY. FOR DISCONTINUED MODELS, CONSULT ORIGINAL WARRANTY. THIS WARRANTY IS VOID IF REPAIRS ARE NECESSITATED BY ACCIDENT, MISUSE, ABUSE, WATER DAMAGE, OR FIRE. PARTICLE CUT, CROSSCUT AND HIGH SECURITY CROSSCUT SHREDDERS REQUIRE LUBRICATION AS DIRECTED IN THE OPERATOR'S MANUAL. FAILURE TO LUBRICATE THESE SYSTEMS WILL VOID THE WARRANTY. MODIFICATIONS, ALTERATIONS, AND REPAIRS MUST BE PERFORMED BY AN AUTHORIZED TECHNICIAN.
16. *Export packing charges, if applicable:*
NOT APPLICABLE
17. *Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).*
NONE
18. *Terms and conditions of rental, maintenance and repair (if applicable).*
NOT APPLICABLE
19. *Terms and conditions of installation (if applicable).*
NOT APPLICABLE
20. *Terms and conditions of repair parts indicating date of parts price lists and any discount from list prices (if applicable).*
NOT APPLICABLE
- (a): *Terms and conditions for any other services (if applicable).*
NOT APPLICABLE
21. *List of service and distribution points (if applicable).*
OLYMPIA BUSINESS SYSTEMS, INC. 251 WEDCOR AVE., WABASH, IN. 46992
22. *List of participating dealers (if applicable).*
PLEASE CALL OLYMPIA AT 800-225-5644, OPTION 4 FOR DEALER INFORMATION
23. *Preventive maintenance (if applicable).*
PARTICLE CUT, CROSSCUT, AND HIGH SECURITY CROSSCUT SHREDDERS REQUIRE LUBRICATION AS DIRECTED IN THE OPERATOR'S MANUAL. FAILURE TO LUBRICATE THESE SYSTEMS WILL VOID THE WARRANTY.
24. (a): *Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).*
NONE
- (b): *If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g., contractor's website or other location). The EIT standards can be found at: www.Section508.gov/.*
NOT APPLICABLE
25. *Data Universal Number System (DUNS) Number.*
17-954-8672
26. *Notification regarding registration in Central Contractor Registration (CCR) database.*
CAGE CODE: 1NBQ7
REGISTRATION VALID THROUGH 7/25/2007